

To: Ritchie/Mitchell <kath...>  
From: Ellis Jones <ellis@...>  
Subject: Re: NAFOW Flags and Banners  
Cc:  
Bcc:  
Attached:

Kathleen:

Sorry for this delay in responding. Inadvertently I misplaced the listing entitled "Items from Headquarters to Local Venue" and finally found it yesterday. I had sent copies earlier to Alan Upshall.

What is needed at NAFOW are the following:

- 1 Canadian Flag
- 1 United States Flag
- 1 Wales Flag
- 1 Ceremonial Wales Flag
- 1 Alfred Reese Banner

All of those items are with Alan. If he doesn't have them, be sure to let me know. We do not provide flag poles. Those need to be secured from the Hotel.

The first 3 items are ceremonial flags for programs, banquets, concert, etc. The fourth item is a large flag which is passed from one venue to the next on Sunday evening after the final Gymanfa session.

Col. Reese had a special banner prepared for use at special occasions. That too has been sent to Alan. It does need to be prominently display.

If hopethis helps. If not, let me know.

Ellis Jones  
Executive Director

# The Welsh National Gymanfa Ganu Association

## Items From Headquarters to Local Venue

1. Flags (Canadian, US, Welsh--Can hotel provide poles?)(for Opening Ceremony, Banquet, and other appropriate occasions)
2. Banner for Hotel (3 feet by 22 feet)
3. Opening Ceremony Arrangements (Headquarters can notify Board of Trustees)
4. Registration Area
  - a. Headquarters Staff Member
  - b. Pre-registration packets
  - c. Hymnals, folk song books, phonetic books
  - d. Extra name tags
  - e. Name tag holders for on-site registrants
  - f. Name tag lanyards for Board of Trustees
  - g. Copies of on-site registration forms?????
  - h. Extra tickets for events/activities.
5. Marketplace Display for WNGGA Table (Headquarters staff person will arrange)
6. Arrangements for Meetings:
  - a. Friday morning - Round Table Breakfast (Headquarters makes contacts)
  - b. Friday afternoon - Board of Trustees
  - c. Saturday morning - Annual General Meeting
  - d. Sunday morning - New Board of Trustees
7. Annual General Meeting Materials (for Saturday, 9:00 a.m.)
8. Banquet
  - a. Head Table (Usually includes President and wife, Executive Director and wife)
  - b. Reserved Tables for Board of Trustees (Board members need to be notified; headquarters can do the notification)
9. Welsh English Church Service
  - a. Memorial Service
    - 1) List of deceased members (provided by Headquarters to Nelson Llewellyn who conducts the service)
    - 2) Memorial vases (Will be brought from Headquarters)
    - 3) Long stem roses (probably about 5 dozen) need to be purchased by Local Venue to be paid for by Headquarters.
10. Alfred and Fae Reese Banner for Banquet and Other Special Occasions.

Date: Sat, 14 Jun 2003 01:25:42 -0700  
From: Ritchie/Mitchell <ka[REDACTED]>  
Subject: NAFOW Flags and Banners  
To: Ellis@[REDACTED]  
X-MIMEOLE: Produced By Microsoft MimeOLE V6.00.2727.1300  
X-Mailer: Microsoft Outlook Express 6.00.2720.3000  
X-MSMail-priority: Normal  
X-Virus-Scanned: by amavisd-new

Dear Ellis,

Let me introduce ourselves. We are Larry Mitchell and Kathleen Ritchie, from North Vancouver, BC and working on the Decorating Committee of the Welsh Festival in Richmond upcoming this August.

We have met with Lynn Owens-Whalen and Alan Upshaw and have now begun assembling the flags and banners for the upcoming event. Alan passed along your email address to us in order to contact you regarding the Flags and Banners and special flag poles that you will hopefully send to us. I believe there is a "travelling flag" to be used at the opening ceremony and a very large Welsh Flag. Is this correct or are other items as well? We are hoping that you will send us these items before you come out as we'll need to see them in order to help with the planning.

Thanks, so much!  
Cheerio,  
Kathleen

*Decorative Stags*  
*LS*  
*Canopy*  
*Wales*  
*Venue Stags*  
*Wales*  
*Banner -*  
*no long's*  
*Reese Banner*

Date: Tue, 08 Apr 2003 19:04:00 -0700  
From: Lynn Owens-Whalen <lowen[REDACTED]>  
X-Mailer: Mozilla 4.75C-CCK-MCD {C-UDP; EBM-APPLE} (Macintosh; U; PPC)  
X-Accept-Language: en  
To: Ellis Jones <ell[REDACTED]>  
Subject: Re: Alf's banner  
X-Virus-Scanned: by amavisd-new

This is really good to know. Alf is really proud of the banner and it is a shame with all the effort that went into it not to honour his wishes. So, we shall try. I saw the duct tape too ..... when I saw it it was in Harrisburg. I wonder what the lanyard was like. Yes, I will find doweling for it. No problem there. Don't know about the lanyard. From Alf's email, he wants it displayed everywhere in a prominent place ..... including the opening ceremony, Thurs. evening, the banquet, concert, church service and Gymanfa sessions. I know ! I have told Alan of this. There must be a dignified way of displaying it without overkill and I think we need to find a way. Oh yes, he suggested that we make a stand for it. Let's talk strategy in Stratford ..... honour Alf's effort (personal) and also honour those who still cling to the event being called the Gymanfa Ganu week end. See what I mean ? Looking for the win-win.  
Lynn

Ellis Jones wrote:

> Lynn:  
>  
> Yes, there was a wooden dowel and a carrying case (long black two part  
> case) which he used when he drove back from San Jose to Harrisburg.  
> However, when we were packing up items to take from Harrisburg to Richmond  
> last fall, it was decided (I take responsibility for this) to not include  
> the dowel or the carrying case because of the difficulty in getting it  
> on the plane.  
>  
> There was not a lanyard with the banner that I know of. It was simply hung  
> by duct tape at the places where it was used in Harrisburg. In San Jose,  
> because they did not realize that it was so important, they finally (at my  
> insistence) did attach it to the front of the stage where it could hardly  
> be seen.  
>  
> For Richmond, can one of the Venue Committee folks purchase a dowel of the  
> appropriate length - it should be longer than the banner is long so that if  
> it can be hung by a lanyard, the ends of the lanyard can be attached to the  
> ends of the dowels. However, why not ask the hotel for help in simply  
> attaching it to a wall at the Registration Area and the Banquet Room and  
> possibly at the Concert and, of course, the Sunday singing sessions. Alf  
> is very sensitive on this and I did take some pictures in San Jose so that  
> he could see that it was posted. I think I also took some pictures in  
> Harrisburg where it was displayed on the stage on the right side as you  
> face the stage during the Sunday gymanfa sessions. It was very visible to  
> all who attended.  
>  
> OK???

> Ellis J.

Date: Sat, 05 Apr 2003 15:45:51 -0800  
From: Lynn Owens-Whalen <lower [REDACTED]>  
X-Mailer: Mozilla 4.75C-CCK-MCD {C-UDP; EBM-APPLE} (Macintosh; U; PPC)  
X-Accept-Language: en  
To: ellis [REDACTED]  
Subject: Alf's banner  
X-Virus-Scanned: by amavisd-new

Hi Ellis,

In Alf's letter recently he talked about appropriate display of the official WNGGA banner. He mentioned that he bought a rod and lanyard with which we should display it. Do you know about this? Alan brought the banner itself up this week but there is no rod or lanyard. Actually Alf also suggested that someone make a light weight stand to hold the banner by the rod and that the stand should be able to be dismantled for travel.

Your thoughts?

Lynn

*no lanyard or rope or string to attach*

*It is almost impossible to  
get there was a strong dowel used to  
roll up the banner but it is difficult  
to transport by air.*

*Can someone at Richmond stop at a lumber  
yard to get a dowel of the right length  
and get a white rope to attach to  
each end of the dowel to hang it?*

*Can the official banner be displayed at  
Richmond Inn by Regeneration, by at  
banquet, at gymnasta sessions?*