

# The Welsh National Gymanfa Ganu Association, Inc.

## Board of Trustees Meeting Minutes

9:00 a.m., Friday, August 31, 2001

Paseo Room, Fairmont Hotel, San Jose, California

A regular meeting of the WNGGA 2000-2001 Board of Trustees was held on Friday, August 31, 2001, in the Paseo Room, Fairmont Hotel, San Jose, California. Members attending the meeting were: Gerri Baker Parry, Rev. Richard Price Baskwill, G. Donald Briggs, Martha Davies, Myfanwy S. Davies, David W. Evans, Jr., T. E. Field, Berwyn E. Jones, Ellis J. Jones, Geraint H. Jones, Myra Thomas Lawrence, Catherine J. Lloyd, Jack Nesbitt, Lynn Owens-Whalen, Phyllis Morgan Owens, Sheila M. Dey Pepper, Howell Pritchard, Danny E. Proud, Col. Alfred J. Reese Jr., Dr. Alan Upshall, and Huw Williams. Members not attending: Olwen Joyce Anderson, Elinor Bennett, Carolyn J. Kearney, Gloria Collins Kondrat, Joan Owen Mandry, Nanette Wilde, Russell Williams. Also attending: Idris Evans, Howard Thomas.

### 1. Welcome, Call to Order; Opening Prayer; Certification of Quorum; Review of Agenda.

President Upshall extended a welcome to all in attendance and called the meeting to order at 9:00 a.m. The Opening Prayer was presented by Rev. Richard Baskwill. It was determined that a quorum was present. In the Review of the Agenda, several items were added.

President Upshall called upon Idris Evans and Howard Thomas of the San Jose Venue Committee. Mr. Evans expressed thanks for support, advice, registration assistance, and promotion of the San Jose event. He warned of a possible shortfall because of a 28 percent service charge on the meals. Over 50 percent of the attendees are from California. Three TV and two radio stations are covering the weekend. The local venue has also had support from the Welsh Assembly and media from Wales. Banquet registrations are up to 530 people so far.

Mr. Thomas pointed out that his goal had been to raise the Welsh profile and feels that it has been accomplished.

In a discussion, it was pointed out that the registration desk is running very well. President Upshall extended thanks and indicated that a very good weekend is anticipated.

### 2. Minutes of May 12, 2001, Meeting at Waterloo, Ontario. Motion made and seconded (Catherine Lloyd\Alf Reese) that the Minutes be approved. Motion carried.

At this point the Board of Trustees went into Executive Session. Following the conclusion of the Executive Session, Lynn Owens-Whalen moved and Don Briggs seconded the motion that the Board inform Rees Lloyd that upon return to Minnesota, the Executive Director will provide him with copies of the Minutes of all Board of Trustees and/or Committee meetings concerning, pertaining to, or related to the consideration of grant applications or approval of same for the past 3 years and the financial statements of the WNGGA for the past 5 years from 2001 and going backwards. Motion passed unanimously.

### 3. Financial Report.

#### 3.1 Financial Status. Treasurer Huw Williams presented his report (copy on file with official Minutes) and reviewed it responding to questions. Motion made and seconded (Huw Williams/Ed Field) to accept the report. Motion carried.

1 **3.2 Auditors Report.** Treasurer Williams shared the report of the auditor (copy on file with  
 2 official Minutes). Motion made and seconded (Huw Williams/Alf Reese) that the report be  
 3 accepted. Motion carried.

4  
 5 President Upshall and Trustee Geraint Jones expressed appreciation to Treasurer Williams for  
 6 the reports.

7  
 8 **4. General Reports.**

9  
 10 **4.1 Executive Committee.** President Upshall reported that the Executive Committee had met  
 11 earlier to review the agenda and reports which had been submitted for the meeting.

12  
 13 **4.2 International Headquarters.** Executive Director Jones presented a report from International  
 14 Headquarters (copy on file with official Minutes). A copy of the letter used to announce the  
 15 Annual Fund was discussed. Membership growth was also discussed.

16  
 17 President Upshall called attention to his August 16 Report entitled "International Headquarters  
 18 and Executive Director" (copy on file with official minutes). In his comments, he called  
 19 attention to the retirement of the present Executive Director in 2004 and that WNGGA will no  
 20 longer have the facilities of Gustavus Adolphus College. Replacements must be found for  
 21 both. Extra costs were mentioned as well as a reminder that the job will become larger with  
 22 the WNGGA taking over more of the planning for the National. President Upshall announced  
 23 that he will appoint a committee to look at the jobs of the Headquarters staff and advertise for  
 24 a replacement. The possibility of sharing with another organization was raised. The  
 25 Headquarters must be in the United States but with e-mail etc., it doesn't matter where the  
 26 location is. The replacement Executive Director can be male or female.

27  
 28 **4.3 Nominations Committee.** Chairperson Alf Reese presented the following report.

29  
 30 US East: Russell Williams has reached the end of his second 3-year term and is not eligible  
 31 for renomination; Mary Ellen Morgan has declined the invitation to be renominated for a  
 32 second 3-year term. One additional vacancy exists from the election last year of Huw  
 33 Williams to the Treasurer's position. The candidates for US East for 3-year terms are  
 34 Gertrude (Trudy) Howells, Philadelphia; and the Rev. Robert Hughes, Akron, Ohio. The  
 35 third vacancy will need to be a nomination from the floor of the Annual General Meeting.

36  
 37 Canada: Phyllis Morgan Owens has declined nomination to serve a second 3-year term.  
 38 Sheila Dey Pepper has agreed to being renominated for a second 3-year term. The other  
 39 nominee will be Myfanwy Davies, Ottawa, Canada, for a first 3-year term.

40  
 41 US West: Jack Nesbitt has reached the end of his second 3-year term and is not eligible for  
 42 renomination. The nomination for a first 3-year term will be Ann McFerrin, Kansas City,  
 43 Missouri.

44  
 45 Motion made and seconded (Reese/Pritchard) to accept the slate of nominees. Motion passed.

46  
 47 **4.4 Constitution Review Committee.** Chairperson Ed Field called attention to the Proposed  
 48 Amendments for the Constitution Report and to his notes about the proposed changes. A  
 49 number of slight changes were accepted. Motion made and seconded (Field/B. Jones) that the  
 50 modified proposed amendments be presented to the membership at the Annual General  
 51 Meeting. Motion passed.  
 52  
 53

1     **4.5 New Members Package Committee.** Chairperson Sheila Pepper called attention to the  
2 written report (copy on file with official minutes). She pointed out suggestions that new  
3 members should be enticed to join by becoming part of a committee. There is a need to catch  
4 young people riding the Celtic wave. Gerri Baker Parry described the Youth Initiative  
5 Package and showed a mock-up with the map of North America on the cover. She suggested  
6 that enclosures include flyers, a book of Welsh history, newsletters of other groups, WNGGA  
7 articles, national brochures. Advertising income might provide revenue to support the  
8 projects.  
9

10    **4.6 Fundraising Committee.** Chairperson Alf Reese called attention to his report entitled Report  
11 of the WNGGA Fund Raising Committee (copy on file with official minutes). He outlined  
12 changes that have been experienced, the challenges we have with cash flow, etc. He reviewed  
13 recommendations including seeking corporate support, government grants, distributing letters,  
14 soliciting donations, lotteries, souvenirs, selling corporate sponsorships, having memorials,  
15 advertising. He pointed out that we also need to contact non-members.  
16

17     President Upshall pointed out that corporate fundraising needs a professional approach. He  
18 reported that he has asked Sue Redmore (San Jose Venue Committee) for advice for the 2003  
19 Richmond, British Columbia, National. He announced that each member of the Board will be  
20 asked to prepare a critique of the San Jose weekend since the local venue has tried a number  
21 of new approaches.  
22

23     Col. Reese asked to be removed from the Fundraising Committee and President Upshall  
24 acceded to the request. Attention was called to the Annual Fund information sheet.  
25     President Upshall pointed out that the concept of the annual fund had been approved by the  
26 Board by e-mail.  
27

28    **4.7 Long Range Planning/Membership.** Chairperson Lynn Owens-Whalen announced that a  
29 survey is being prepared for distribution to the membership. In a discussion regarding life  
30 memberships, motion was made and seconded (Owens-Whalen/Upshall) that an alternative  
31 plan for payment for life memberships be instituted whereby payment of dues for Individual  
32 Life for those under age of 65, payment would be \$50 US initially, \$50 at the end of the 5  
33 year anniversary, and the remaining \$50 at the 10 year anniversary. In addition for those  
34 over 65, an initial payment for \$50 would be for 5 years with the second payment of \$50 at  
35 the 5-year anniversary level. Motion passed.  
36

37     Trustee Nesbitt asked about the meeting of past venue chairs which used to be held on  
38 Saturday afternoons, then was incorporated into the Breakfast Roundtable. President Upshall  
39 pointed out that the Roundtable Breakfast would be held on alternate years as per Waterloo  
40 decision.  
41

42     President Upshall appointed Martha Davies, Berwyn Jones, and the Executive Director to  
43 contact all Welsh organizations to invite them to attend the Gymanfa and specifically this  
44 meeting every second year. It is the best opportunity to share ideas and experiences.  
45

46    **4.8 Eisteddfod Committee.** Chairperson Danny Proud outlined the areas of concern. More  
47 publicity is needed in Ninnau and Y Drych. More attendance is needed by the Board so that  
48 they will be better able to discuss it. A questionnaire needs to be distributed to participants.  
49 Material should be collated for future venue organizers. Questions which the committee has  
50 raised include: Is this an integral part of the weekend? Should it be separate? Should the  
51 local committee do it or the Board of Trustees? Should we forget about it?  
52  
53

1 4.9 **Scholarship and Grants Committee.** Chairperson Myfanwy Davies pointed out that the  
2 report for the past year had been presented at the Waterloo mid-year meeting. No further  
3 information is to be added to it. Copies of that report will be distributed at the Annual  
4 General Meeting.

5  
6 5.0 **Venue Reports.**

7  
8 5.1 **2001 San Jose, CA.** At the start of the meeting, two representatives of the local venue  
9 committee had presented a report (See page 1 of these Minutes)

10  
11 5.2 **2002 Harrisburg, PA.** Because of a delay in plane flights, Harrisburg Venue Chairperson  
12 Glenn Grove was not able to attend. The Executive Director reported that the Venue is  
13 almost ready to print their registration form. He called attention to their request that there be  
14 a raise in the registration fee. Motion made and seconded (Don Briggs/Berwyn Jones) that  
15 the registration fee be increased to \$25 with \$10 of that going to International Headquarters  
16 and \$15 to Harrisburg. The motion passed with two against. It was pointed out that costs  
17 should be lower in Harrisburg and that it is anticipated that there may be approximately 1,300  
18 persons attending. (it was noted that there has been about 1,000 so far in San Jose.  
19 Questions about the choirs seating at the Gymanfa, lighting in the Forum, meals, and the  
20 church service were raised and briefly discussed.

21  
22 5.3 **2003 Richmond, BC.** Discussion on this was delayed until the new Board of Trustees has its  
23 meeting on Saturday following the Annual General Meeting.

24  
25 5.4 **2004 Niagara Falls, NY.** It was agreed to also hold off discussion of this until the new  
26 Board had met.

27  
28 5.5 **2005 Pittsburgh, PA.** The Executive Director indicated that he would be meeting with a  
29 group of persons from the St. David's Society of Pittsburgh late in September to begin  
30 discussions concerning what will be needed.

31  
32 5.6 **2006.** President Upshall indicated that there is some interest in having the National Gymanfa  
33 Ganu in 2006 in Wales. No further information was available.

34  
35 6.0 **Old Business.** No items were taken up because of the press of time.

36  
37 7.0 **New Business.**

38  
39 7.1 **Change in Name for Week.** President Upshall called attention to the report entitled "Change  
40 in Name of Week" (copy on file with official minutes). He asked that all Board members  
41 review the document so that it can be discussed at the new Board meeting on Saturday  
42 following the Annual General Meeting.

43  
44 7.2 **Youth Initiative.** President Upshall reported that he has a tentative committee appointed to  
45 examine this issue but that a chairperson has not yet been named.

46  
47 8.0 **Announcements.**

48  
49 President Upshall announced that the meeting of the 2001-2002 Board of Trustees will take  
50 place immediately following the Annual General Meeting rather than at a Sunday morning  
51 breakfast.  
52  
53

1 Questions were raised about extra charges at San Jose. President Upshall was hopeful that the  
 2 prices could be negotiated. Trustee Nesbitt spoke of IRS regulations and that it should be  
 3 kept in mind that sales tax exemptions be arranged for future sites.  
 4

5 President Upshall expressed appreciation to trustees who will be leaving the Board. Special  
 6 certificates will be presented at the Annual General Meeting.  
 7

8 **9.0 Closing Prayer; Adjournment.** Rev. Richard Baskwill presented the closing prayer. The  
 9 Executive Director reminded Board members that help was needed prior to the Annual  
 10 General Meeting at the Credentials Table and also with ushering at the Sunday Church  
 11 Service.  
 12

13 Motion made, seconded, and passed to adjourn. The meeting ended at 12:45 p.m.  
 14

15 Respectfully submitted,  
 16

17 Myfanwy S. Davies, Secretary Pro Tem  
 18  
 19

20 Items on file with official minutes:

21	Agenda Item 3.1	Treasurer's Report
22	Agenda Item 3.2	Auditor's Report
23	Agenda Item 4.1	President's Report
24	Agenda Item 4.2	International Headquarters Report
25		The Annual Fund Memo
26	Agenda Item 4.2.1	Memo Re: International Headquarters and Executive Director
27	Agenda Item 4.4	Proposed Amendments to Constitution
28		September 1999 Constitution
29		Constitution Review Committee Chairperson Notes regarding
30	amendments	
31	Agenda Item 4.5	New Members Package and Publicity Materials.
32		New Member Package and Cover
33	Agenda Item 4.6	Report of WNGGA Fund Raising Committee
34	Agenda Item 7.1	Change in Name of Week

35  
 36  
 37 (c:\custom\wp51\wngga\bot\minaug31.01)

## M E M O

BOT Agenda No. 4.5

TO: WNGGA Board of Trustees

FROM: New Members Package & Publicity Materials  
Sheila Dey Pepper, Chairperson

DATE: August 17, 2001

SUBJECT: Committee Report

Since my Spring 2001 report for the May Board meeting in Waterloo, Ontario, I have further researched this aspect of the Membership Committee through various local and national colleagues. As we know, other aging ethnic organizations are also capitalizing on a renewal of interest in family history and offer various sources and methods of searching their own ancestors on the internet as well as through local, regional, national and international libraries, government offices, church and family records. We can refer them to other new sources we hear of.

In addition to our excellent membership materials sent out by Ellis and our Headquarters staff, could we add appealing posters for your young people to be available in their schools, sports and community centres? We need to connect where the young people are--at schools, work in the community, at home. Also, the adults with Welsh names and heritage who haven't yet been aware of their rich heritage and the many possibilities of connections. Many unconnected urban adults may find reconnections through a long forgotten name or relationship, through the many public service announcements on radio and TV stations and in city and community newspapers. We could make suggestions to state and provincial school boards for a HOMELANDS class unit on "Wales and our/your Heritage."

Making copies of our new video for all Welsh societies for local distribution and on loan for events would spread the word further.

Ads in professional journals and in prominent national newspapers are too expensive but perhaps we could try some less well known connecting links on the internet for referral to our own well thought out one. Perhaps more companies who benefit directly from our members could be persuaded to contribute more for this: car, gas companies, airlines, printing companies for local or international sponsorship. As we are offering more programmes locally and at our stat/provincial Gymanfas as well as at our national Gymanfa Ganu to attract the younger Welsh adults, and the student population, could we work with WAY to produce more interim letters, newsletters and flyers directed to the 15 to 30 year olds on the net and information packages to high schools, colleges and universities, to large international computer equipment companies, etc.?

Now that more North American youth are traveling again, can we make it easier for them--through connections with our Youth Hostel system to have brochures/posters, information available on travel to many Welsh communities, monuments and historical locations through out the world.

May I suggest in our constitution, we add that new members receive a new member package as well as a card and designate a board member in their region to connect with them a few times a year? Perhaps we can also suggest committees they might join to connect them more regularly--locally and nationally.

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**Col. Alfred J. Reese, Jr., USA (Ret)**

**Lehighton, PA 18235**

**Tel. 570-866-1111**

**e-mail-afrees@lehightonpa.com**

## **REPORT OF THE WNGGA FUND RAISING COMMITTEE**

The Fund Raising Committee of the WNGGA was appointed by President Alan Upshall to consist of Alfred J. Reese, Jr., Chairman, and with members Myfanwy Davies, Mary Ellen Morgan, and Berwyn Emrys Jones.

The views expressed herein reflect the views of the Chairman since input was not received from the committee members prior to the preparation of this report and his departure on the cross country drive San Jose. An attempt will be made to coordinate its contents in San Jose prior to the Board's meeting.

A fundamental review and change in the philosophy governing the activities of the WNGGA is needed. The existing philosophy can best be expressed with a quote from early minutes of a meeting when a registration fee of \$1 was being considered. Concern was expressed that a registration fee could lead to commercialization of the National Gymanfa Ganu. Another expression of the early philosophy is contained in the answer of an early treasurer about the amount in the NGGA treasury. His reply was "Sufficient".

The Welsh National Gymanfa Ganu is a cultural event with strong religious overtones. Conserving the religious aspect of the national gymanfa ganu can best be evidenced with the expressed concerns following a recent national when questions were raised about the contemporary, secular program presented by a vocal group of young ladies from Wales. The WNGGA and its Welsh National Gymanfa Ganu has become a business with all of the aspects of a business including among others: budgeting, capital investment, requirement for operating funds and critical cash flow, advertising, professionalism in its administration, marketing, membership (investor) recruiting, and bottom line considerations.

The WNGGA has grown from a \$.25 a year individual dues paying, non voting membership; governed by a four member Executive Committee, the officers. The national is no longer a tent meeting. It has grown from a one day event (that at the 1935 venue produced receipts of \$323.18 ((including \$144.50 in new memberships)), expenses of \$221.20 and a surplus of \$101.98); to the organization, membership, program and financial responsibilities we know today.

### A BASIC PROBLEM

The Welsh are a financially conservative group that reflects their experience with near poverty and historic economic depressions. It has been said that "the only thing thriftier than a Scotsman is a free spending Welshman". We cannot present the annual Welsh National Gymanfa Ganu with housing based on a motel rates.

### RECOMMENDATIONS:

1. That the religious aspects of the national gymanfa ganu be confined to the Sunday events.
2. That a review be conducted to identify specific activities of the WNGGA in which the non-religious aspects of the national gymanfa ganu and can be expanded, emphasized, and exploited to the financial advantage of the WNGGA.
3. That the following fund raising actions be considered:
  - A. Secure corporate sponsorship of the WNGGA and the Welsh National Gymanfa Ganu using the list of 151 United States and Canadian corporations with activities in Wales. NEED-Individual(s) (members or friends) who have experience or knowledge of the effective methods used to gain access to the responsible corporate levels.
  - B. Secure grant support from the many non-governmental agencies (catalogs listing these organizations can be found in most public libraries) that support ethnic, educational, historic, and cultural organizations. NEED- Individual(s)

(members or friends) with experience in grant application writing. It may be possible to secure a professional in this field who may even operate on a fee percentage based on successful grant applications.

C. Personal correspondence to all members and friends on "Planned Giving", its many methods and the benefits that accrue to individuals from its use.

~~A~~ D. Badges recognizing life members with year hanging devices. This was first suggested in the 1951 minutes of the Milwaukee National Gymanfa Ganu .

E. Visible recognition of the various levels of contributions.

F. As the International Headquarters becomes responsible for more of the organizing responsibilities for the nationals, the division of net proceeds be divided on a 60/40 % basis benefiting the WNGGA.

G. Compile a list of potential donors who may make significant recurring contributions thus becoming a member of a prestigious named circle.

H. That the following money making schemes be analysed to determine those with the greatest chance of success and return for the lowest implementing expenditures:

(1) An annual WNGGA sponsored lottery based on a level of contributions with a percentage of lottery proceeds as the pay out.

(2) A 50/50 lottery with pre-national ticket sales and results announced during the Friday evening dinner.

(3) Gifts for contributions at prescribed levels. Musical cassettes or Cd's and/or videos of the national gymanfa ganu.

(4) Procure Monopoly Sets, with a Welsh theme, for sale.

(5) Sale of the WNGGA History to be available for the 2004 Anniversary National Gymanfa Ganu in Niagara Falls, NY.

(6) Sale of Special Memorials resulting in the naming of annual gymanfaoedd or presentation with biographies and pictures in the national gymanfa ganu programs. Special recognitions for special contributors.

4

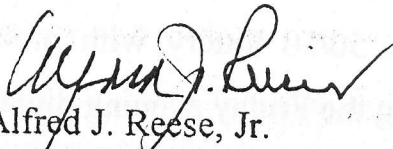
- (7) The WNGGA to become a principal source of greeting and holiday cards with a Welsh theme.
- (8) Use of supplied mailing address labels to encourage continuing smaller contributions.
- (9) More extensive emphasis on advertising in the program book of the annual national gymanfaoedd.
- (10) Sale of more visible advertising space during the Thursday through Saturday events at the nationals.

CONCLUSIONS

I recognize that many of these recommendations appear somewhat radical. However, I believe the all deserve consideration.

The most difficult requirement is for individual Board members, or combinations of Board members and members, of the WNGGA to come forward to assume responsibility for approved recommendations. These actions are beyond the scope of the undersigned at this stage in life.

Sincerely,

  
Alfred J. Reese, Jr.  
Chairman, WNGGA Fund Raising Committee

President's Report... 26 August 2001.

This has been a busy year and much has happened with regards to the activities of the WNGGA.

At our meeting in Waterloo in May we made several important financial decisions. These decisions reorganized the scholarship/endowment fund into a fixed fund for scholarships, which is fixed at the amount currently in that fund less recent unearmarked donations. This fund will use the interest of that money to support future activities and the fund capital will grow by way of specific scholarship linked donations. It was further decided that unearmarked donations would be placed in the general fund to be available for the WNGGA to use in support of its daily activities. It was essential that the WNGGA have access to this unearmarked money. Current operating costs are in excess of income.

In this context we set up the fund raising committee the brief of which is to develop a program for future income outside of any profits recovered from the annual gathering.

The negotiations to bring the National to Richmond, B.C. have been successful and details will be presented in San Jose.

While I have not been able to visit San Jose this year, I have been in close contact with the organization both directly and alongside Ellis Jones. I can reiterate the sentiments that I presented in Waterloo, in that there has been very extensive interaction between the two societies.

Much discussion has occurred between the members of the executive committee concerning the direction and strategy of the WNGGA. Some of those discussions have resulted in two issues that will be discussed fully at our San Jose meeting, namely, the name of the National weekend and perhaps more importantly, the future of our Headquarters and executive director position. I circulated two discussion documents and these will form the foundation of our discussions at San Jose.

Throughout the year visits have been made to all Pacific Northwest Welsh events, including the Northwest Welsh weekend in Boise, Idaho. Greetings from the WNGGA were passed on in all, as well as encouraging all attendees to attend the San Jose Festival.

M E M O

TO: WNGGA Membership  
*Ellis J.*  
 FROM: Dr. Ellis J. Jones, WNGGA Executive Director  
 DATE: August 15, 2001  
 SUBJECT: International Headquarters Report

1. MEMBERSHIP. (As of August 15, 2001)

	<u>7/31</u>	<u>8/15</u>	<u>8/15</u>
<u>Categories</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>
Individual Life . . . . .	2054	2194	2493
Individual Annual . . . . .	<u>287</u>	<u>160</u>	<u>354</u>
Totals . . . . .	2341	2354	2847

2. PUBLICATIONS. (As of June 30, 2001)

	<u>Sales</u>	<u>Inventory</u>
Reformatted Hymnal (Regular) . . . . .	499	4,176
Reformatted Hymnal (Enlarged) . . . . .	216	282
Folk Song Book . . . . .	40	1312
1999 Minneapolis CDs . . . . .	46	73
1999 Minneapolis Cassettes . . . . .	15	93
Phonetic Hymnal . . . . .	0	0

3. GENERAL.

- A. Toll free phone number added: 877-831-0563
- B. New Publication in August entitled *Welsh Hymns for Non-Welsh Singers [Phonetic Edition for 1995 Reformatted Hymnal]*
- C. Centralized registration at International Headquarters for 2001 San Jose Venue. 840 pre-registrations processed as of August 15.
- D. Accounting system moved to International Headquarters with conversion from manual system to Quick Books system well underway
- E. Archives are in order with continued work on recent years records.
- F. Total Associated Welsh Organizations - 92
- G. Three issues of *Hwyl* - October, March, July
- H. Special mailings to WNGGA members - San Jose Registration Brochure in early May; Phonetic Hymnal announcement in early August.
- I. Executive Director has traveled to Harrisburg, San Jose, Ontario Gymanfa Ganu (mid-year Board meeting), national convention of Religious Conference Management Association, speaking tour to Welsh groups in Atlanta, Georgia; St. Petersburg, Florida; Sarasota, Florida; Springfield, Missouri.
- J. Over the year the Headquarters staff has processed substantial numbers of e-mails, FAXes, phone calls, and items in the regular mail.

The Executive Director extends his personal thanks and appreciation to President Upshall, the other members of the Executive Committee, the other members of the Board of Trustees, to the WNGGA members, to Gustavus Adolphus College, and particularly to the International Headquarters Staff (all part time): Mary Henry (Secretary), Ron Green (Archives), Michelle Welshons (work study student during school year), Donna Green (summer replacement for Michelle) and most importantly to Janet Jones who lives with WNGGA for "24-7."

WNGGA Membership By Province/State (August 24, 2001)

OH	441	CO	033	ME	007
PA	415	IA	031	ID	007
NY	177	IN	027	SC	006
MN	168	WV	025	NM	006
WI	149	NE	024	MB	006
CA	147	CT	023	UT	004
ON	089	BC	023	SK	004
IL	086	NC	022	NS	004
FL	086	GA	021	MT	004
MD	073	TN	016	MS	004
MI	058	SD	014	HI	003
WA	056	VT	012	AR	003
NJ	050	DE	012	RI	002
VA	044	DC	012	NV	002
MA	043	KE	011	ND	002
OR	042	LA	010	AL	001
KS	040	AB	010	AK	001
AZ	039	NH	009		
TX	036	OK	008		
MO	033	PQ	007		

## M E M O

TO: WNGGA BOARD OF TRUSTEES

FROM: Alan Upshall, WNGGA President

DATE: August 16, 2001

SUBJECT: International Headquarters and Executive Director

With the resignation of Ellis in 2004 and the determination that this also means that we will lose the HQ at Gustavus Adolphus, we have two issues to contend with: the appointment of a new ED and the location of the HQ. I am writing out now some discussion points and options that I would like us to consider. These will form the basis of the discussions at the BOT in San Jose.

- a. We have been very fortunate in having the excellent arrangements with Gustavus Adolphus College, organized by Ellis Jones. This arrangement has been beneficial in many ways, especially the economical staffing, the access to work study students and the economical costs. Despite this excellent arrangement, it is to be noted that our office expense costs have increased over previous years, but concomitantly we have become much more efficient and service the members, BOT, and venues much better. The organization is now run much better and more efficiently than it has ever been.

For the new location there are some requirements: efficiency must not go down, service must not go down, the office must perform the functions currently offered, indeed we have to consider that more duties will eventually be taken on as we progress down the avenue of more responsibilities undertaken by WNGGA. Ellis has set up an office structure that serves us well. This must be maintained.

- b. By the time Ellis retires, the HQ will have been at Gustavus for 5/6 years. While this is a significant time period, we have to consider whether we want a longer duration at the next location. I think that it will be organizationally difficult and nationally confusing if we have to continually change HQ every 5 years or so. We need to try to obtain a location where we can find a permanent (or as permanent as can be) home (i.e. sign a long term contract). Of course this will be tied into the new ED. We cannot appoint an ED from California if HQ is in New Jersey. Similarly, I think that it would be a mistake if we placed the HQ in someone's home without a long term contract (and there are never health guarantees). Consequently we have two options: to find a location at an establishment that would be prepared to house us. Alternatively, contract to some professional office organization that can run some of the services that the current HQ controls (e.g. venue interaction and registration which would leave member support at HQ). This latter choice would be expensive and require much monitoring. It is not a preferred choice now, but may be in the future when we are more set in our control of the Labor Day Gymnasia.
- c. Following previous emails on this topic, I have had some suggestions, primarily suggesting that we locate at one of the Colleges that offer Welsh studies, notably: Green Mountain College, Poultney, VT; and the Rio Grande University. Also Wymore Welsh Heritage Center has been suggested. These are good suggestions and provided we can come to an arrangement satisfactory from both sides this is the route we should follow.

**Question: ARE THERE ANY OTHER POSSIBILITIES?**

Dr. John Ellis of Green Mountain College has sent a specific proposal to WNGGA with respect to the storage of WNGGA archives. We tabled discussion on this proposal in Waterloo and we will return to it in San Jose. It might be possible to parlay that into a location.

IN SAN JOSE, I WILL PROPOSE THAT WE APPROACH THESE VENUES TO DISCUSS THE POSSIBILITY OF LOCATING HQ.

Is this acceptable? Or are there further considerations to think of?

- c. Concomitant with this decision is the appointment of the ED. We advertised for and elected Ellis as our first ED. That set a precedent for the appointment of his successor and it's a route that I would prefer to follow (it is not constitutionally defined). However, I have an apprehension in opening this position to all and sundry. Realistically, the ED has to be at the location of the HQ (see above), so practically we are constrained. I do not have a quick solution to this dilemma since there are too many unknowns.

I NEED INPUT AS TO HOW WE SHOULD PROCEED DOWN THIS AVENUE.

(c:\custom\wp51\wnnga\bot\aupmmoed.hq)

M E M O

BOT AGENDA 5.0

TO: WNGGA Board of Trustees  
FROM: Alan Upshall, President  
DATE: August 17, 2001  
SUBJECT: Venue Reports

5.0 Venue Reports

- 5.1 2001 San Jose, CA. Howard Thomas, Chairperson and/or Idris Evans, WASNC President, from the San Jose Venue Team will make an oral report.
- 5.2 2002 Harrisburg, PA. Glenn Grove, Chairperson of Harrisburg Planning Committee or a representative will make an oral report on progress.
- 5.3 2003 Richmond, BC. I will present an oral summary of progress to date.
- 5.4 2004 Niagara Falls, NY. The responsibility for the detailed planning of the 75th Anniversary National lies with the WNGGA Board of Trustees, **not a local venue committee**. There is much to discuss.
- 5.5 2005 Pittsburgh, PA (Pending). The Executive Director will be meeting with the St. David's Society of Pittsburgh late in September to review with them procedures for co-hosting the National in 2005.
- 5.6 2006 Wales?????. We will need to discuss the option of taking the event to Wales in 2006. A member of the Wales Tourist Board may wish to come and speak to us. Previous Nationals held in Wales were: 1969--Cardiff, Wales plus a National in Cleveland, Ohio; 1974--Swansea, Wales plus a National in Cleveland, Ohio.

*Handwritten notes:*  
\$ 25  
1070  
L

*Handwritten note:*  
Saturday  
Monday

REPORT ON SCHOLARSHIPS AND GRANTS

As usual, we advertised in Y DRYCH and NINNAU throughout the fall and winter. I also had inquiries come through the International Headquarters and members of the WNGGA Board of Trustees.

I received a total of 17 enquiries, 8 from individuals and 9 from groups. This resulted in applications from 4 individuals and 8 groups. After verifying their membership status with Ellis Jones, copies were distributed to the committee for independent evaluation.

This year, 10 applications were successful, and are listed below.

Elizabeth Ann Brownell (Lampeter, Wales and Vermont) This grant of \$500 is to pay a small portion of her costs for studying in Wales towards an MA in Social Anthropology, concentrating on Welsh culture and history. She plans to share her knowledge with the Welsh community in Vermont upon her return.

Candyce Clayton (Minnesota) Awarded \$1000. Dr. Clayton is nearing completion of an anthology of Welsh women poets and requested funds to enable her to travel to Wales to work face to face with her collaborator, Gillian Clarke.

Arlie Prokop (Cardiff, Wales and Nebraska) Arlie is currently in Wales researching Welsh hymnody with a view to presenting dissertations on the subject to North American Welsh audiences, and cataloguing older titles for reference. Awarded \$1000.

Bala Pioneer Heritage Society (Kansas) This group requested funds to assist in the restoration of the Bala Presbyterian Church, and were awarded \$1000. This former Welsh settlement is enjoying a new lease on life, with a number of Welsh activities planned, and the church is a focal point.

Cor Cymraeg de California This choir performs Welsh music at many locations throughout California and requested funds to help bring young guest artists from Wales over to perform with them. Awarded \$1000.

Cymdeithas Madog Awarded \$750. This request is for funds to defray costs associated with their annual Welsh immersion course. This year, the course will be held in Atlanta, Georgia.

Poultney Area St. David's Society (Vermont) As a continuation of the project to preserve the recordings of the Poultney Welsh Male Chorus, the Society is now working on a companion book which will outline the history of the choir. Awarded \$1500.

St. David's Welsh Society of the Slate Belt (Pennsylvania) This group sponsors the Bangor High School Marching Band which appeared for the opening ceremony at the National Gymanfa Ganu held in Ottawa last year. They were granted \$2000 to assist with costs associated with that appearance.

Welsh Presbyterian Church of Los Angeles The church requested funds to help pay for a conductor and soloist for their annual Gymanfa Ganu. They were granted \$1000.

REPORT ON SCHOLARSHIPS AND GRANTS - PAGE 2

Welsh Society of Northwest Ohio The society is establishing a Gomer Welsh Community Museum in a house donated to the society. They requested funds to purchase supplies to help them catalogue and preserve the documents, photos and memorabilia collected for the museum. They were awarded \$2000.

This makes a total of \$11,750 awarded this year. In most cases, 10% was withheld from recipients, and will be released upon receipt of a final report on the project, due within 1 year of award.

On the whole, the applications received this year were more complete than in recent years, but we still received incomplete requests this year. Several others were rejected because their purpose had nothing to do with the purpose of the WNGGA.

Respectfully submitted.

*Mvfanwy S. Davies*

Mvfanwy S. Davies, Chair  
WNGGA Scholarship and Grants Committee

1           **The Welsh National Gymanfa Ganu Association, Inc.**  
2                   **2001-2002 Board of Trustees Organizational Meeting**  
3                   **Regency Ballroom, Fairmont Hotel, San Jose, California**  
4                   **Saturday, September 1, 2001**

5  
6                                   **MINUTES**

7  
8       The organizational meeting of the 2001-2002 WNGGA Board of Trustees was held on Saturday,  
9       September 1, 2001, immediately following the close of the Annual General Meeting in the Regency  
10       Ballroom, Fairmont Hotel, San Jose, California. Members present: Gerri Baker Parry, Rev. Richard  
11       Price Baskwill, G. Donald Briggs, Janet Briggs, Martha Davies, Myfanwy Davies, David W. Evans Jr.,  
12       T. E. Field, Berwyn Jones, Ellis Jones, Geraint Jones, Myra Thomas Lawrence, Catherine Lloyd, Lynn  
13       Owens-Whalen, Sheila Pepper, Howell Pritchard, Danny Proud, Alan Upshall, Huw Williams.  
14       Members not able to be present: Olwen Joyce Anderson, Elinor Bennett, Rev. Robert Hughes,  
15       Carolyn J. Kearney, Gloria Collins Kondrat, Joan Owen Mandry, Ann McFerrin, Col. Alfred J. Reese,  
16       Nanette Wilde, Russell Williams. Also present: Glenn Grove (2002 Harrisburg Venue Chairperson),  
17       Jack Nesbitt (filling in temporarily for Ann McFerrin).

- 18  
19       1.     **Call to order.** President Upshall called the meeting to order at 11:00 a.m. He pointed out  
20       that by having this organizational meeting on Saturday, it will reduce the amount of time  
21       which the Board of Trustees will have to give up for meetings.  
22  
23       2.     **Review of Agenda.** No additional items were added to the agenda.  
24  
25       3.     **Introduction and welcome to new trustees.** President Upshall welcomed Trudy Howells,  
26       Janet Briggs, Myfanwy Davies as new trustees. All other persons then introduced themselves.  
27  
28       4.     **Review of Trustee Responsibilities.** President Upshall asked that new members review the  
29       specific sections of the constitution and handouts to become as familiar as possible with  
30       procedures quickly.  
31  
32       5.     **Committee Appointments.** President Upshall called attention to the list of Committees and  
33       explained that there would be some committees kept the same but that others would be  
34       changed and that he would be back to the Board with the needed appointments.  
35  
36       6.     **Information Sheets for Headquarters.** The Executive Director distributed new Board of  
37       Trustee Information Sheets which will be used to prepare the new Directory.  
38  
39       7.     **Old Business.** None  
40  
41       8.     **New Business.**  
42  
43       8.1    **Name of Week.** President Upshall distributed copies of the document entitled "Change in  
44       Name of Week" (copy on file with official Minutes). He pointed out the proposal for making  
45       a change and the rationale. In the ensuing general discussion, it was pointed out that this is  
46       not a proposal to change the name of WNGGA--only the name of the week. In the discussion,  
47       it was noted that changing the name would make it easier to publicize the event and it would  
48       acknowledge that "Gymanfa Ganu" doesn't accurately reflect the expansion of the number of  
49       events leading up to the National. Following the discussion, motion made and seconded  
50       (Berwyn Jones/Don Briggs) that the Board approves the concept of a permanent change of  
51       name for the annual weekend. Motion was made and seconded (Howell Pritchard/Ed Field)  
52       that the word "permanent" be removed from the motion. The amendment motion passed 11-5.  
53       The amended motion then passed unanimously.  
54

1 In the ensuing discussion the question was raised as to what the new name should be. Motion  
 2 made and seconded (Berwyn Jones/Howell Pritchard) that we officially introduce the new  
 3 name in 2003. The motion passed. It was decided that if Harrisburg wanted to use it for  
 4 2002 that they be allowed to do so.

5  
 6 Various suggested names were discussed. The use of "Wales" instead of "Welsh" was  
 7 favoured. Questions were raised over the use of certain words and possible trademark  
 8 problems. Motion made and seconded (Don Briggs/Howell Pritchard) to move acceptance of  
 9 "North American Festival of Wales" as the new name. Motion passed unanimously.

## 10 11 **9. Future Venues.**

12  
 13 **9.1 2003 Richmond, British Columbia.** President Upshall announced that he would be the  
 14 chairperson and that Lynn Owens-Whalen would be the vice chairperson. He reviewed the  
 15 outline plan for the event. The hotels chosen are the Best Western and Hilton which are in the  
 16 same complex, with the Marriott as the back up. Room rates range from \$127 to \$157  
 17 Canadian and would be good for up to 3 days before and after the weekend. The airport is 15  
 18 minutes away and there is a free shuttle. Parking will be \$2 per day for guests. There is a  
 19 shopping and restaurant complex attached to the hotel. Hotels have pools. Coffeemakers are  
 20 in all rooms. We will get 1 free room per 50 total occupancy and 1 free hospitality suite plus  
 21 other concessions.

22  
 23 The Gymanfa and the Concert will be held outside the hotel. A new school is being built 5  
 24 minutes away and we will use the auditorium. Contracts have been signed. The budget has a  
 25 best and worst case scenario built in. Hotels will give a \$2 cashback per room night. There  
 26 has been a good discussion with the local societies. Motion made and seconded (Berwyn  
 27 Jones/Don Briggs) that the local societies be given 25 percent of the profits of the weekend  
 28 between them. Motion passed.

29  
 30 The program and the budget will be ready by September. They feel they are well on track but  
 31 will need volunteers from the Board for some things.

32  
 33 **9.2 2004 Niagara Falls.** A committee of trustees will be set up soon.

34  
 35 **9.3 2005 Pittsburgh.** There is interest in having the event in Pittsburgh.

36  
 37 **9.4 2006.** No plans have yet been made.

38  
 39 **9.5 Mid-Year Board Meeting.** Has been scheduled for Kingston, Ontario, April 26-28, during the  
 40 Ontario Gymanfa Ganu.

## 41 42 **10. Miscellaneous**

43  
 44 **10.1** President Upshall announced that he has approached the National Welsh American Foundation  
 45 to become involved with WNGGA. One suggestion has been to present their annual medal at  
 46 the WNGGA Banquet which would give them more visibility.

47  
 48 President Upshall asked that all members of the Board fill out critiques of the San Jose  
 49 weekend and return them to him to be used to help future venues.

50  
 51 Board members were reminded to assist with ushering at the Church Service and to be there  
 52 45 minutes before the start of the service.



State of the Association.

The Welsh National Gymanfa Ganu Association is currently negotiating the choppy waters of progress towards a more professionally managed organization with the responsibility of being the lead voice for the Welsh in North America.

The changes began several years ago when it was recognized that local societies faced increasing difficulties in mounting the weekend. Some structural changes were made and last year the membership approved the new concept, in which the WNGGA has assumed responsibility for many aspects of the organization of our weekend labor day festivities. These changes coincided with an organizational change with the appointment of the Executive Director and the establishment of a staffed International Headquarters. It has to be said here, that the current HQ and staff have done a superb job this year in setting up the organization and controlling all of the registration activities for this San Jose Festival, and my most grateful thanks goes to all of them.

Alongside the structural changes, we have reorganized the financial structure. We have brought all of the different funds under the control of the treasurer and we have a much clearer picture of our net worth. What this reorganisation has told us is that while we appear to have significant money in the bank, we are not really very well off. Much of our money is in funds that are earmarked by bequest or donation, mainly the scholarship fund. Other money is locked away in investments and not available for use until one matures. Our running funds are sufficient to only last for another 18 months at the current rate of spending and we are quite frugal in that.

Society expenditure is in 4 main categories:

1. Running costs of HQ (salaries for staff and Honorarium for ED, mailing and general administrative costs). I can assure you that there is no wasteful expenditure here.
2. Printing costs to prepare for the meetings here and in Ontario
3. Expenses associated with the registration procedure.
4. Travel costs of ED associated with support for weekend visits. It has to be said that Dr. Jones has been very generous in economizing his travel, using FF miles and combining visits to venues to coincide with other business, i.e. he has manipulated his travels such that expense to WNGGA is minimal. However we have to have a reality budget for the future and we anticipate that this item will become significant.

Society income is from:

Our income comes from a share of the profits at this weekend,  
sales of merchandise  
membership dues,  
registration fees

donations.

Weekend profits are unpredictable, This weekend will be profitable but we yet do not know the numbers.

Registration fees are reasonably predictable at about \$5,000 per year.

Donations are unpredictable.

Membership dues are small, although we had a flush of new members before the price went up. A trickle since.

What are we doing:

1. Increased membership dues last year to \$10 annual and \$150 life. Many people took advantage of the delay in introducing these new dues by purchasing memberships before January 1. Some have expressed concern that \$150 in one lump sum is too much. We have decided to introduce a payment scheme for membership as follows:

*Needs motion?*

- \$50 will buy membership for 5 years
- Another \$50 will buy membership for a further 5 years
- A third \$50 will convert that annual membership to life membership.

This will provide two advantages: First it will increase our initial intake from \$10 to \$50 in a proportion of new memberships. Second it will enable a staggered approach to the purchase of life membership.

2. Put into place a fund raising committee to specifically look at possibilities of sponsorship,

3. Developed an annual fund scheme with recognition categories for members to contribute. X

4. Considering raising the registration fee for the weekend.

5. Increasing the visibility of the weekend by changing the name to reflect what it is, a festival of Wales and Welsh Heritage.

6. Examining the option of increasing the registration fee and \$10 coming to WNGGA instead of the current \$5.

These changes that we are grappling with are critically important for the survival of our Association, and the board is very grateful for the support that it has received from the membership.

There is one other item on which I have to say a few words. Dr. Ellis Jones has been a dedicated and outstanding president and Executive Director of the WNGGA. His service to the Association has been second to none, and he has contributed greatly to our revitalization. Dr. Jones has informed the board that he will retire from his current position at the gathering in 2004. The board has very reluctantly accepted his future resignation. The fact that Ellis has given us such a long lead time is a reflection of his concern for the well being of the organization. It gives us much time (although it will go fast) to search for an adequate replacement and also for a new location of the International Headquarters. The board of trustees yesterday set up the Search committee to undertake this task. It will be chaired by:

It is too early to wish Ellis a happy retirement, but it is not too early for us to show our gratitude to Ellis and his staff for their dedicated efforts and also for all of the hard work that they have done to support this year's festival in San Jose.

*Mo Yuell*

*President*

From: "Alan Upshall" <aupshall@upshall.net>  
To: "Ellis Jones" <ellis@gustavus.edu>  
Subject: RE: schoardship details for rees Lloyd  
Date: Wed, 25 Sep 2002 14:10:39 -0700  
X-MSMail-Priority: Normal  
X-Mailer: Microsoft Outlook IMO, Build 9.0.2416 (9.0.2910.0)  
X-MimeOLE: Produced By Microsoft MimeOLE V6.00.2600.0000  
Importance: Normal

*Law  
suite*

I'll check with Lynn first. I shall be talking with her tonight

-----Original Message-----

From: Ellis Jones [mailto:ellis@gustavus.edu]  
Sent: Wednesday, September 25, 2002 1:04 PM  
To: Alan Upshall  
Subject: RE: schoardship details for rees Lloyd

Alan:

Old tapes had been placed in a bag to be taken to the College's audio visual department for "clearing," i.e. deleting all that was recorded on each one. However, the bag had not yet been taken over because they are extremely busy right now preparing for a major Conference on campus on October 1 and 2--we are expecting about 5,000 people to be on campus those two days.

I located the bag and dug through it and found the AGM San Jose Tape. I have listened to the start of it and verified that it is the one that was made. The tape is 60 minutes on each side. According to the official minutes, the AGM San Jose ended at 10:45 so the entire meeting is on the tape. Ironically, I have two copies--I had made a backup copy when I got back from San Jose. Do you want me to send you a copy to listen to? I can FED EX it to you.

Do you have a copy of the Minutes from the San Jose AGM? They are on green paper. Item 8.3 is the report of the Scholarship Committee. Do you want another copy of the Minutes?

Ellis J.

At 11:05 AM 9/25/02 -0700, you wrote:

>As much as I don't like reviewing old meetings in this case, it might be  
>useful. Do you still have the tapes of the AGM of San Jose? Personally, I  
>would prefer that they were erased after the minutes are written (even  
>though they would be very useful historically). The dispute is going to  
>come down to whether I used the word unanimous. I cannot remember doing so  
>but that is no guarantee. If you do not then Myfanwy, Lynn and I will  
>draft  
>a statement with our recollection and facts as stated in my last email  
>below, and then it can be brought up under old business next year.  
>  
>Does that sound OK?  
>Alan

>-----Original Message-----

>From: Ellis Jones [mailto:ellis@gustavus.edu]  
>Sent: Wednesday, September 25, 2002 6:31 AM  
>To: Alan Upshall  
>Subject: Re: schoardship details for rees Lloyd

>

>Alan: I don't have a note that I responded to your question in the last  
>paragraph about information in Myfanwy's report about only 2 persons voting  
>on the applications for scholarships. I have checked and there is no  
>information about that in her reports. I don't have any minutes but I'm  
>not sure they kept any written minutes since there were only two or three  
>of them.

>  
>We just finished our Minnesota Welsh Weekend of Song over the past weekend.  
> Jack Lewis was our conductor. We had a special harp and organ concert of  
>Welsh music on Saturday night. Had good attendance.

>  
> Ellis J.  
>  
>  
>  
>

>At 12:15 PM 9/12/02 -0700, you wrote:

>>At the AGM Rees claimed that he had not received the package of  
information

>>that I sent (I regret that I did not send to certified). It does seem  
>>strange to me that he did not send us notice previously that we had not  
>>complied with an AMG agreement. Nevertheless we should send hi I think  
>>another copy along with a copy of my letter sent last the time indicating  
>>the contents of the package and telling him the costs etc. Ellis you  
>should  
>>have all of this.

>>  
>>Also this year I agreed that we would look into the dispute surrounding  
the

>>"unanimous word' that Rees challenged with respect to the awarding of the  
>>2000 grants. Myfanwy is in Florida so we have to wait until her return,  
>but

>>she and I talked and the understanding is that Mary Ellen Morgan made no  
>>vote on any of the awards in that year, she did not contribute to the  
>>awarding even though Myfanwy called her several times. Myfanwy called me  
>>about at the time and I agreed that the awarding should go ahead without  
>>Mary's input as the deadline was upon us.

>>  
>>In that context, the awarding was made by the only two operational members  
>>of the committee and therefore technically was unanimous for the  
>operational

>>members. I agree that it was not unanimous for the appointed committee  
but

>>one of those became non functional. There is semantics going on here but  
>if

>>it gets to the crunch, I can always apologize to the AGM and state clearly  
>>that there was no attempt to deceive. I wonder if some of this is  
recorded

>>in Myfanwy's report? I'll see what I have but you could check Ellis. I  
>>believe that I have the year correct in paragraph 2 above.

>>  
>>Cheers  
>>Alan  
>>

>>  
>

# MEMO

TO: Alan Upshall  
FROM: Ellis Jones  
DATE: September 26, 2001  
SUBJECT: Response to Rees Lloyd

According to notes from the Board of Trustees meeting on August 31 in San Jose, the following motion was passed:

That we inform Rees Lloyd that upon return to Minnesota, the Executive Director will provide him with copies of the Minutes of all Board of Directors and/or Committee meetings, concerning, pertaining to, or related to, the consideration of grant applications or approval of same for the past 3 years and the annual financial statements of the WNGGA for the past 5 years from 2001.

Enclosed with this memo are the following items for transmittal to Mr. Lloyd. Please note that since the Los Angeles Welsh Choir did not become a WNGGA Associated Welsh Organization until the spring of 1999 and thus was not eligible to even apply for grants, I have not included financial reports from before 1999.

Enclosed with this note to you for transmittal to Mr. Reese are the following:

May 15, 1999, Board of Trustees Mid-Year, Waterloo, Ontario  
Minutes (11 pages)  
Financial Report (3 pages)  
Scholarship Committee Report (2 pages)

September 3, 1999, Board of Trustees Meeting, Minneapolis, Minnesota  
Minutes (10 pages)  
Financial Report (2 pages)  
Scholarship Committee Report (2 pages)

September 4, 1999, Annual General Meeting, Minneapolis, Minnesota  
Minutes (7 pages)  
Financial Report (6 pages)  
Scholarship Committee Report (2 pages)

April 29, 2000, Board of Trustees Mid-Year, Waterloo, Ontario  
Minutes (11 pages)  
Financial Report (8 pages)  
Scholarship Committee Report (2 pages)

September 1, 2000, Board of Trustees, Ottawa, Ontario  
Minutes (10 pages)  
Financial Report (10 pages)  
Scholarship Committee Report (none given as separate document)

September 2, 2000, Annual General Meeting, Ottawa, Ontario  
Minutes (7 pages)  
Financial Report (10 pages)  
Scholarship Committee Report (None given as separate document)

May 12, 2001, Board of Trustees Mid-year, Waterloo, Ontario  
Minutes (5 pages)  
Financial Report (11 pages)  
Scholarship Committee Report (2 pages)

Minutes for the Board of Trustees meeting on August 31, 2001, in San Jose, California are not yet available.

Copies of the Financial Report distributed at the Board of Trustees meeting on Friday, August 31, were the same as were distributed at the Annual General Meeting on Saturday, September 1, which were made available to all who attended that AGM.

With regard to the Scholarship Committee Report, it too was made available to all who attended the AGM; it was the same as what was distributed on May 12.

tbe

Enclosure