

MEMO

TO: 2002-2003 Board of Trustees

FROM: Myfanwy Davies, Chair, 2004 Venue Planning Committee (e-mail: buck@eisa.com; phone: 613-526-3019)

DATE: January 20, 2003

SUBJECT: Tentative Updated Committees for 2004 NAFOW

Here is the listing of tentative committees for detailed planning of the 2004 North American Festival of Wales to be held in Buffalo, New York, on September 2-5, 2004. This list was reviewed by the Venue Planning Committee on January 3-4 at its meeting in Buffalo. Please review and locate your committee assignments. On the attached page is a list of committee **responsibilities**. If you have any questions or reservations about service on the indicated group, please be in touch with me as soon as you can at the above numbers.

- E1. **Venue Executive Committee:** Chair Myfanwy Davies; members: Martha Davies, David Evans, Trudy Howells, Robert Hughes, Berwyn Jones, Ellis Jones, Geraint Jones, Alan UPshall.
- E2. **Tours and Travel Information:** Buffalo Convention and Visitors Bureau (Melonya Johnson), Sheila Pepper, Dafydd Williams (Ithaca, NY)
- E3. **Marketplace:** Chair Robert Hughes; members Gerri Baker Parry, Bob Roser, Ann McFerrin
- E4. **Program Booklet:** Chair Berwyn Jones; members Keith Davies Jones, Ellis Jones, Huw Williams, Lynn Owens-Whalen
- E5. **Registration:** (Headquarters will do pre-registration) Chair Geraint Jones; members Richard Price Baskwill, Janet and Don Briggs, Connie Holt Claypool, Ed and Irene Field, Gerry Baker Parry plus volunteers who will help at registration desk.
- E6. **Seminars:** Chair Berwyn Jones; members Connie Holt Claypool, Keith Davies Jones
- E7. **Eisteddfod:** Chair Alison Lawson (Ottawa), Barbara Colton (Ottawa)
- E8. **Noson Lawen:** Chair Martha Davies; members Joan Owen Mandry, Myfanwy Bajaj (Toronto)
- E9. **Grand Concert:** Chair Myfanwy Davies; members Richard Price Baskwill, Joan Owen Mandry
- E10. **Catering:** Chair Myfanwy Davies, Members Gerri Baker Parry, Lynn Owens-Whalen, Ann Dayes (London, ON), Margaret Carabine (Toronto), Myfanwy Bajaj (Toronto), Margaret Williams (London, ON)
- E11. **Sunday Activities:** Martha Davies; members Richard Baskwill, Jan Briggs, Robert Hughes, Berwyn Jones
- E12. **Youth/Child Activities:** Chair Trudy Howells, members John Ellis, Mabel Hastings (Toronto)
- E13. **Goat Island Event:** Chair Robert Hughes; Sheila Pepper, Olwen Joyce Anderson
- E14. **Informal Singing.** Chair David Evans, members Connie Holt Claypool, Keith Davies Jones
- E15. **Publicity:** Chair Trudy Howells, members Jan Briggs, Bob Roser
- E16. **Fundraising:** Chair Alan Upshall, Huw Williams, Olwen Joyce Anderson
- E17. **Props:** Chair David Evans, members Gerri Baker Parry
- E18. **Recording Committee:** Chair Alan Upshall, members Keith Davies Jones, Gerri Baker Parry

